

Things to Look for BEFORE the City & Fire Inspections

- Broken Windows
- Window locks function
- Holes in the ceiling or walls
- Light fixtures loosely secured
- Electrical Outlets loosely secured
- Covers for switches and outlets in place
- Bulbs are functional (especially in hallways)
- Door does not lock, latch, open/close
- Exit Lights are operational
- Fire escape punch-outs are clearly labeled (fire escape rooms)
- Stairways are clear and solid (no loose boards, no storage, carpet secured)
- Handrails are in place and secure
- The Fire Alarm works (test it)
- Fire Extinguishers are charged
- Smoke detectors are working (test all in house, covers must be on)
- Clean lint from behind dryers
- Keep flammables out of boiler room (EVERYTHING THREE FEET AWAY FROM FURNACE!!)
- Check the boiler permit on the boiler
- Fire doors must be closed (especially in the boiler rooms)
- No leaking faucets or showerheads
- No plastics over fire escape doors (they'll cite us)
- Verify that lofts are legal (<30% of floor sq. footage and 36" clearance from the top of sleeping surface)
- Clean debris from outside
- Clean grease filters (take to car wash, or use hose and lots o' soap)
- Secure any loose phone wires in halls
- Check for any peeling paint (especially on bathroom ceilings)
- Clean around Dumpster
- Cut the grass
- Check driveway for potholes and get estimates for patching
- Check for leaking toilets (sound like they are hissing)
- No gasoline or motor vehicles stored inside
- No exposed wiring (check conduits)
- HAVE KEYS FOR DOOR LOCKS WITHIN YOUR POSSESSION!!!

Check these areas NOW, the sooner we find the problems the sooner we can fix them. Keep the House up to City Code at all times.